

# **Mock Technical Assessment Practicum of Conformity Assessment Bodies (CABs)** **[Labs, Inspection bodies, Certification Bodies, etc.]**

## **Two Training Days**

### **What?**

Practice the technical assessment of a CAB using the requirements in the international competence standard applicable for that type of CAB from an APLAC Lead Evaluator. Use the forms and procedures used by accreditation bodies in the technical assessment of their accredited CABs.

### **What types of CABs?**

This Training Course applies to the technical assessment of testing and calibration laboratories, inspection bodies, product certification bodies, reference material producers and proficiency testing providers.

### **Who?**

For all accreditation body, specifier, or regulatory staff **already trained on the CAB standard** who:

- Are experienced in the conformity assessment disciplines to be assessed,
- Conduct technical assessments of CABs against the requirements of the applicable international standard for each type of CAB.
- Develop or specify CAB requirements for national regulations.
- Train CAB staff, technicians, analysts, inspectors and inspection body staff.

### **How?**

This 2-day Practicum hones the approaches used in the technical assessment of a CAB for its desired scope of accreditation.

Candidates use the tools issued by accreditation bodies to support the assessment of specific tests, calibrations, inspections, etc. All participants practice good assessment techniques during interaction with CAB staff at the CAB site.

Course documentation contains extensive reference to international guidance documents. All participants participate in one 90-minute cycle of QMS assessment activity.

### **Day 1 Syllabus - (09:00-16:30)**

#### **Assessor Briefing (09:00 – 11:00)**

- Issuance of forms and documents
- Assignment of teams
- Confirmation of schedule

#### **Cycle 1 (11:00 – 12:00)**

- One team conducts QMS Assessment
- Three teams conduct technical assessments

- - Lunch (1 hour) - -

#### **Cycle 1 cont'd (13:00 – 13:30)**

- 30 minute debrief

#### **Cycle 2 (13:30 – 15:00)**

- One team conducts QMS Assessment
- Three teams conduct technical assessments
- 30 minute debrief

#### **Cycle 3 (15:00 – 16:30)**

- One team conducts QMS Assessment
- Three teams conduct technical assessments
- 30 minute debrief

### **Day 2 Syllabus (09:00-16:30)**

#### **Cycle 4 (09:00 – 10:30)**

- One team conducts QMS Assessment
- Three teams conduct technical assessments
- 30 minute debrief

#### **Cycle 5 (10:30 – 12:00)**

- One team conducts QMS Assessment
- Three teams conduct technical assessments
- 30 minute debrief

- - Lunch (1 hour) - -

#### **Cycle 6 (13:00 – 14:30)**

- One team conducts QMS Assessment
- Three teams conduct technical assessments
- 30 minute debrief

#### **Course Close Out (14:30 – 16:30)**

- Course Quiz
- Course Evaluations

### **Contact Us:**

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