# FACILITATOR EVALUATION SUMMARY

**Training:** 4011-1201 Understanding ISO/IEC 17025  
**Facilitator(s):** Ned Gravel  
**Location:** INMS Ottawa  
**Date:** Mar. 27 & 28, 2012

<table>
<thead>
<tr>
<th>Item</th>
<th>Met Participant Needs?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>No</td>
</tr>
</tbody>
</table>

## Course Objectives:

- Were you given the opportunity to help define them?  
  - 2 11
- Were they well defined?  
  - 2 4 7
- Were they achieved?  
  - 1 8 4

## Course Content:

- Was the material appropriate?  
  - 2 4 7
- Complexity (1=too complex or too simple↔Perfect=5)  
  - 1 4 6 2
- Was the material clear to you?  
  - 4 7 2
- Volume (1=too much or not enough↔Perfect=5)  
  - 4 6 3
- Did the handouts fit with this training - did they help?  
  - 2 4 7

## Facilitator Methods:

- Did the facilitator allow sufficient discussion?  
  - 13
- Did the facilitator encourage participation?  
  - 13
- Did the facilitator help bring out new group ideas?  
  - 4 9
- Did the facilitator help close out discussions?  
  - 4 9
- Would you accept this facilitator again?  
  - 13

## Catering and Facility:

- Was the seminar facility appropriate for the course?  
  - 1 12
- Was the lunch and breaks service acceptable?  
  - 13

## Participant’s Comments

**Provide case examples in slides for references upon re-reading later.**  
**MOTIVA Response:** Good idea. Will do

**Re-align chapter 5 slides (eg. 5.4)**  
**MOTIVA Response:** Good eye. This has now been done.

**Some more discussion as to how this applies to NMI’s which are self-declaring.**  
**MOTIVA Response:** Good point. We have to be careful to avoid the politics, but whether the NMI is accredited or self-declaring, the requirements in ISO/IEC 17025 still apply, according to the CIPM MRA.

## Other comments:

- Enjoyable and useful. Thank you.
- Good training!